

# Memorandum



**TO:** Distribution List  
**FROM:** Bryan Tippie, Budget Director  
**DATE:** April 16, 2003  
**Re:** Minutes of the April 15, 2003 Finance Committee Meeting

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Committee Members present: Ray Graham (Not present: Ms. McCamy)

The Finance Committee met on April 15, 2003, at 3:00 p.m. in the 4th Floor Conference Room of the Court and Office Building. This document reflects the official minutes of that meeting.

**County Treasurer's Report:** Beth Ledgerton presented the Treasurer's Report for the Finance Committee's consideration.

**County Attorney's Report:** Tracy Gallehr discussed delinquent tax related litigation actions of the County.

## **Consent Agenda**

### **Supplemental Appropriations:**

The following supplemental appropriations were approved for forwarding to the Board of Supervisors for their consideration unless otherwise noted.

### **FY 2003**

- 1. Sheriff's Office - \$3,356**
  - a. \$2,046 in Federal Department of Criminal Justice Services drug seized assets was approved for appropriation.
  - b. \$1,310 in Federal Department of Criminal Justice Services drug seized assets was approved for appropriation.
- 2. School Division - \$54,094**
  - a. \$52,000 in State Technology Grant funds was approved for appropriation.
  - b. \$2,094 in Federal funds for the Refugee School Impact Grant to assist refugee children and their families was approved.

### **Transfers:**

- 1. County Administration - \$100,000**

\$100,000 was approved for transfer from the Capital Improvements Program (CIP) County Courthouse Project to the CIP Hospital Hill Renovation Project.

**2. School Division - \$102,600**

- a. Transfer of \$46,000 was approved from the Marshall Middle School Renovation Project for Fauquier High School Locker Replacement. \$246,000 was approved for this project however the lowest bid was \$281,000. This \$46,000 will support the shortfall and provide an \$11,000 contingency. Due to time constraints, this agenda item will be submitted by separate resolution to the Board of Supervisors at its April 21<sup>st</sup> meeting.
- b. Transfer of \$56,600 was approved from the School Operating Budget to the Food Service budget to support the implementation of a living wage policy.

**Regular Agenda**

**Supplemental Appropriations:**

**FY 2003**

**1. Social Services - \$135,000**

\$67,500 from State Funds and \$67,500 from Federal Funds was approved for appropriation for Foster Care.

**2. Library – \$15,000**

\$15,000 was approved for appropriation from Library fees for the Bealeton Branch Library Project.

**Transfers:**

**1. Library - \$234,331**

\$234,331 was approved for transfer from the Library budget, Debt Service and various CIP accounts to the Bealeton Branch Library to support unanticipated project costs.

**2. School Division - \$302,830**

\$302,830 was approved for transfer from the School Division's Construction Reserve to replace the Warrenton Middle School roof.

**Finance:**

Health Insurance – Janice Bourne, Finance Director, provided the monthly health insurance report. The costs for the month of March was \$537,635. Total expenditures through March are 25% above the same time last year. Average expenditure for nine months is \$714,000. If this trend continues for the remainder of the fiscal year, the yearly increase will be approximately 15%.

Employee sign up for health insurance is April 21 thru May 9, 2003. Two Health information sessions are being provided for employees. The purpose of the sessions is to explain benefits and how to mitigate health insurance costs.